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5 JAN 1961

~~CONFIDENTIAL~~

MEMORANDUM FOR: Deputy Director, Personnel & Physical Support

SUBJECT: Monthly Report of Activities for December 1960

1. The following is the summary of correspondence traffic handled by this Staff during the month of December 1960:

DOCUMENT RECEIPT AND DISTRIBUTION:DECEMBERCables

| | | |
|-------------------|-----|------------|
| a. Incoming Total | | 462 |
| OS Action | 62 | |
| OS Interest | 400 | |
| b. Outgoing Total | | 199 |
| OS Orig. | 32 | |
| FSS Orig. | 3 | |
| OS Coord. | 62 | |
| OS Interest | 102 | |
| TOTAL PROCESSED | | <u>661</u> |

Dispatches

| | | |
|-------------------|-----|------------|
| a. Incoming Total | | 176 |
| OS Action | 68 | |
| OS Interest | 108 | |
| b. Outgoing Total | | 64 |
| OS Orig. | 35 | |
| FSS Orig. | 3 | |
| OS Coord. | 11 | |
| OS Info. | 15 | |
| TOTAL PROCESSED | | <u>240</u> |

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| | | |
|--------------------------------|--|--------------|
| | | <u>766</u> |
| Total Communications Processed | | <u>1,667</u> |

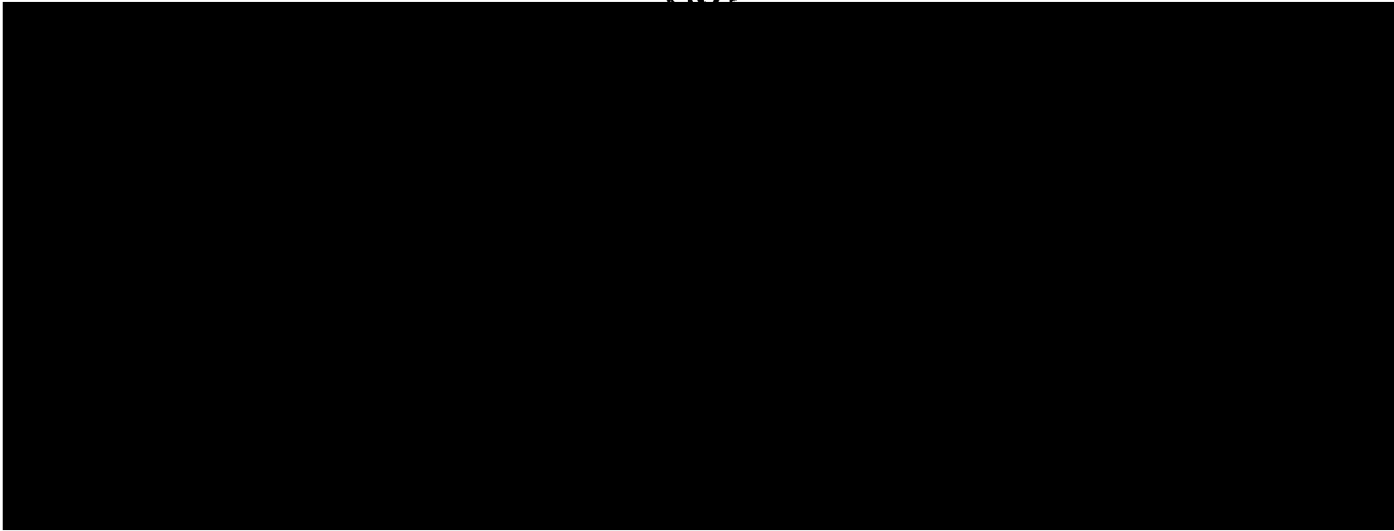
| | | | | | |
|------------|-----|----------|---------|-----------|---------|
| DOC | 573 | REV DATE | 13-5-80 | BY | 010 649 |
| ORIG COM | 31 | OPI | 52 | TYPE | 02 |
| ORIG CLASS | 5 | PAGES | 2 | REV CLASS | C |
| JUST | 22 | NEXT REV | 2410 | AUTH | 10-2 |

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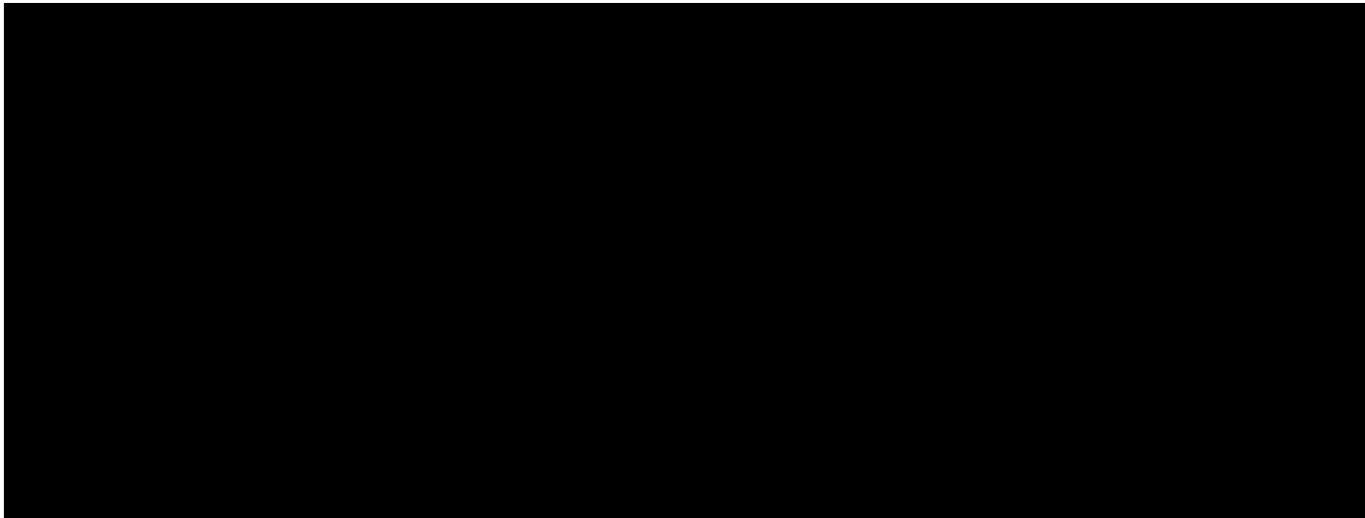
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4. During this reporting period this Staff provided information and guidance to various Security men who are scheduled to depart PCS for overseas assignments in 1961.



Chief, Foreign Support Staff

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| SENDER WILL CHECK CLASSIFICATION ON TOP AND BOTTOM | | | |
|--|------------------|--------------------|----------------|
| UNCLASSIFIED | | CONFIDENTIAL | |
| CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP | | | |
| TO | NAME AND ADDRESS | INITIALS | DATE |
| 1 | DD/PPS | <i>[Signature]</i> | 1/5/60 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| ACTION | | DIRECT REPLY | PREPARE REPLY |
| APPROVAL | | DISPATCH | RECOMMENDATION |
| COMMENT | | FILE | RETURN |
| CONCURRENCE | | INFORMATION | SIGNATURE |
| Remarks: | | | |
| FOLD HERE TO RETURN TO SENDER | | | |
| FROM: NAME, ADDRESS AND PHONE NO. | | | DATE |
| OS/FSS 1024 Eye x-8553 | | | 1/5/60 |

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